

LANCASHIRE COUNTY RUGBY FOOTBALL UNION

Minutes of the Board Meeting

Monday 8th July 2024

Present: Mr D Clarke in the Chair, & Messrs, J.T. Hughes, P. Deakin, M.J. Worsley & M. Downs.

In Attendance: Messrs A. Soutar, B.H. Stott, & B. Hurst.

Apologies: Messrs K. Bennetta, G.A. Burns, C.A. Baker, H. Hughes & D. Westhead.

CB Relationship Managers Report.

A. Soutar

1. AS outlined how the recent Safeguarding and Disciplinary Audits had been successful due to the management from the County. Thanks given to CAB & BHS for their excellent work.
2. Lancashire had received the highest funding within the RFU for the Adult Male Recovery project and were lauded as a model of good practice within the RFU for the management of the project.
3. Current uncertainty of the pots of funding for next season but likely to be focussed on Adult Male Competitions and Referee recruitment.

Minutes of the last meeting.

The minutes of the Board meeting held on Monday 3rd June 2024, (previously circulated) were accepted and signed per procuracionem as a correct record.

Matters arising.

There were no matters arising.

Finance Report – Appendix 1

PD circulated a written report.

RFU Update.

No Updates.

Discipline.

1. BHS – Finally finished season with approximately the same number of cases as 2022-23 season but worryingly there were fewer games so a percentage increase.
2. BHS - Almost no sendings off for high tackles which was as expected. The initial discontent in the game was purely down to the inaccurate press release from the RFU. AS - this is the same across the game as a whole and is not seen as a reason for players leaving the game.

Correspondence.

None appertaining to this meeting.

New Members.

There were no new member applications.

50:50 Draw

Jul 24	Value
M. Brennand	£53.70
P.E. Hughes	£8.95
W.N. Hopkinson	£8.95
J.E. Nixon	£8.95
K. Andrews	£8.95

Date of next meeting.

Next Meeting: 6:30 pm on Monday 2nd September 2024 by Zoom.

Any other business.

MD - Thanks to Rohan Whittle and the rest of the team for arranging a very successful annual dinner at West Park.

BHS - regulations are almost complete except the Rugby Development Committee which is quite out of date.

DC - Lymm Colts manager had emailed with issues over the Age Grade Structured Season and the number of dates reserved for representative fixtures. HH responded.

BHS - we need to caveat that International tickets are not to be re-sold.

DC - Thanked the Board for a great season , we go again in 8 weeks. Summer Well.

Meeting ended at 6:55pm



Chairman Date 2 Sept 2024

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Appendix 1.

Lancashire County RFU Spend and Funding Report 2023/24

Funding	Month	Supplier	Description	Spend (Net Of VAT)	Monthly Spend
<u>PFR Core Funding - £28,530</u>	<u>July</u>	Hands-On-Computing	Remote Server Support Package	£ 2,079.00	
		Alexander Hough	Storage Fees July	£ 100.00	
		Preston City Council	Social Lottery Fee	£ 20.00	
		Acorn Wellbeing	Counselling	£ 80.00	£ 2,279.00
	<u>August</u>	Acorn Wellbeing	Counselling	£ 160.00	
		RFU	Presidents Ticket Eng V Fiji	£ 127.83	£ 287.83
	<u>September</u>	ERC Accounting	Prep of Minutes for Filing	£ 65.00	
		Alister Reid Ties	Presidents Ties & Other	£ 328.60	£ 393.60
	<u>October</u>	Partners& Ltd	Youth Trust Trustee Liability	£ 223.97	
		Catherine Ryan	Accounts Admin	£ 280.00	
		TryIt Rugby Academy	Orrell Primary Schools Program	£ 540.00	
		TryIt Rugby Academy	Leigh Primary Schools Program	£ 540.00	
		Acorn Wellbeing	Counselling	£ 160.00	£ 1,743.97
	<u>November</u>	Hands On Computing	Sage Monthly Subscription	£ 84.00	
		Acorn Wellbeing	Counselling	£ 80.00	
		ERC Accounting	Preparation Of Accounts	£ 1,975.00	
		LSH RUFC	Lancs Board Meeting Sept	£ 55.00	
		LSH RUFC	Lancs Board Meeting Oct	£ 55.00	
		LSH RUFC	Lancs Community Meeting	£ 40.00	
		ADM	Carol Baker - Presidents Shirt/Jacket et	£ 160.72	
		Tyldesley RUFC	Mental Health Initiative Support	£ 150.00	£ 2,599.72
	<u>December</u>	Alister Reid Ties	Royals Ties	£ 375.50	
		TryIt Rugby Academy	Blackrod Primary School Programme	£ 360.00	
		TryIt Rugby Academy	Whitefield School Programme - Sedgel	£ 420.00	
		Leigh RUFC	Refs Expenses - Royals	£ 70.00	

	Leigh RUFC	Players Drinks	£	201.66		
	Acorn Wellbeing	Counselling	£	120.00	£	1,547.16
<u>January</u>	Mark Downs	Zoom License	£	129.90		
	TryIt Rugby Academy	2 x 6 week programs - Croft Primary	£	420.00		
	Acorn Wellbeing	Counselling	£	160.00		
	Hayley Rose Sumner	Royals Physio	£	100.00		
	Big Wave Media	Web Hosting	£	218.00	£	1,027.90
<u>February</u>	Collins & Darwell	Lancs County Schools Festivals Certs	£	295.00		
	Catherine Ryan	Accounts Admin	£	300.00		
	Acorn Wellbeing	Counselling	£	320.00		
	SDL Group Ltd	Age Grade County Cup Medals	£	6,001.08		
	Fylde RUFC	U18s Schools Cup Final	£	200.00	£	7,116.08
<u>March</u>	TryIt Rugby Academy	St Basils Primary School Widnes	£	420.00		
	TryIt Rugby Academy	Oakdene Primary School Ormskirk	£	420.00		
	Catherine Ryan	Accounts Admin	£	125.00		
	Acorn Wellbeing	Counselling - Feb	£	320.00		
	Acorn Wellbeing	Counselling - Mar	£	360.00		
	SDL Group	Medals/Engravings	£	361.99	£	2,006.99
<u>April</u>	Collins & Darwell	Certs Lancs Schools Festival 2024	£	265.00		
	Collins & Darwell	Programmes Lancs Colts Finals	£	245.00		
	Tyldesley	ADM Silver Cup	£	71.49		
	Chris Barrett	Lancs Colts Cup Engraving	£	60.00		
	Catherine Briers	Admin Support	£	100.00		
	Mersey Medical Services	Medical Cover At Junior Festivals	£	880.00		
	ERC	ERC - Tax Investigation Service	£	240.00		
	SDL Group	Junior Medals	£	792.48		
	Alexander Hough	Storage	£	100.00	£	2,753.97
<u>May</u>	Alister Reid Ties	Various Ties	£	822.50		

Acorn Wellbeing	Counselling - Apr	£	360.00		
Sedgley Park RUFC	Lancs Safeguarding Course	£	380.00		
SDL Groups Ltd	Various Trophies	£	46.00		
LSH RUFC	Club & Community Meeting	£	80.00		
LSH RUFC	Board Meeting 15/04/24	£	80.00		
LSH RUFC	Board Meeting 14/05/24	£	80.00		
Alexander Hough	Storage	£	100.00	£	1,948.50

Total Spend	£	23,704.72
Remaining Fund	£	4,825.28

Adult Male Recovery Funding £15,000

<u>September</u>	Wigan RUFC	Adult Participation Grant - Vets	£	250.00		
	Heaton Moor	Adult Participation Grant - Vets/Touch	£	500.00	£	750.00
<u>October</u>	Liverpool Collegiate	Adult Participation Grant - Touch	£	500.00		
	Aspull RUFC	Adult Participation Grant - Vets	£	500.00		
	Wigan RUFC	Adult Participation Grant - Vets	£	250.00	£	1,250.00
<u>November</u>	Warrington RUFC	Adult Participation Grant - Vets/Touch	£	500.00		
	Blackburn RUFC	Adult Participation Grant - Touch Rugby	£	500.00		
	Tyldesley RUFC	Adult Participation Grant - Vets	£	250.00	£	1,250.00
<u>December</u>	Clitheroe RUFC	Adult Participation Grant - Vets	£	500.00	£	500.00
<u>January</u>	Oldham RUFC	Adult Participation Grant - Vets	£	500.00		
	West Park RUFC	Adult Participation Grant - Vets	£	500.00		
	West Park RUFC	Adult Participation Grant - Player Rete	£	500.00		
	Rossendale RUFC	Adult Participation Grant - Third Team	£	500.00	£	2,000.00
<u>February</u>	Aldwinians RUFC	L&G Tournament	£	500.00		
	Old Bedians RUFC	Adult Participation Grant - Vets/Touch	£	500.00	£	1,000.00

<u>March</u>	Sedgley Park RUFC	Adult Participation Grant - Touch Rugby	£	500.00	£	500.00
<u>May</u>	Sefton RUFC	Touch Rugby Events	£	500.00	£	500.00
				Total Spend	£	7,750.00
				Remaining Fund	£	7,250.00

<u>Girls DPP Funding £10,000</u>	<u>November</u>	Ethan Brazo	Physio - Girls u16s	£	99.00		
		Ethan Brazo	Physio - Girls u16s	£	201.20		
		Ethan Brazo	Physio - Girls u16s	£	115.50		
		Hugh Lane	Physio - Girls u16s	£	198.00		
		ADM	Girls DPP Essential Kit	£	1,647.00	£	2,260.70
	<u>December</u>	ADM	Various	£	383.76	£	383.76
	<u>February</u>	ADM	Girls DPP Essential Kit	£	1,229.49	£	1,229.49
	<u>March</u>	RS Tyrer	Coach to Northern RFU	£	1,200.00	£	1,200.00
	<u>April</u>	ADM	Girls DPP Essential Kit	£	261.30	£	261.30
	<u>May</u>	First Aid 4 Sport	First Aid Equipment	£	154.31	£	154.31
				Total Spend	£		5,489.56
				Remaining Fund	£		4,510.44

<u>Targeted Delivery Funding - £8,401</u>	<u>September</u>	Burnley RUFC	Schools Programme	£	350.00	£	350.00
	<u>November</u>	TryIt Rugby Academy	Sedgley Parrenthorn Schools Program	£	2,860.00		

		TryIt Rugby Academy	Tarleton All Hallows Schools Programn	£	3,360.00	£	6,220.00
<u>December</u>		Burnley RUFC	Schools Programme	£	350.00	£	350.00
<u>March</u>		Blackburn RUFC	Schools Programme x 130	£	551.87	£	551.87
<u>April</u>		Blackburn RUFC	St Albans School Programme	£	225.00	£	225.00
					Total Spend	£	7,696.87
					Remaining Fund	£	704.13

<u>Boys U17 & 18 CB Rep Funding - £2,000</u>	<u>November</u>	ADM	Cool Performance Fit Rugby Shirts	£	700.00		
		ADM	Coaches Jackets & T-Shirts	£	477.96	£	1,177.96
	<u>December</u>	ADM	Essential Kit U18s	£	1,234.50	£	1,234.50
	<u>January</u>	Helena Walker	Physio Cover	£	300.00		
		Helena Walker	Physio Cover	£	100.00	£	400.00
	<u>February</u>	Broughton Park	Cheshire Post Match Meal	£	380.00	£	380.00
	<u>April</u>	ADM	Essential Kit U17s	£	1,829.00	£	1,829.00
	<u>May</u>	SMC Coach Hire	Coach to Hull Ionians -U17s	£	1,195.00	£	1,195.00
					Total Spend	£	6,216.46
					Over Spend	-£	4,216.46
* Note this overspend is offset by players contributions to essential kit							

<u>Girls U18 CB Rep Funding - £2,000</u>	<u>December</u>	ADM	Essential Kit	£	1,121.75	£	1,121.75
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<u>January</u>	Hugh Lane	Training Physio Cover	£	49.50		
	Ethan Brazen	Pitchside Coverage	£	49.50		
	Ethan Brazen	Pitchside Coverage	£	66.00	£	165.00
<u>March</u>	MADREFS	Refs Expenses Cumbria/Durham	£	37.00		
	Preston Grasshoppers	Post Match Meals	£	323.33	£	360.33
				Total Spend	£	1,647.08
				Remaining Fund	£	352.92

<u>U20s CB Rep Funding - £2,000 (RFU)</u>	<u>January</u>	ADM	Coaches Kit	£	719.95	£	719.95
<u>U20s CB Rep Funding - £6,750 (Lancs)</u>							
<u>Total Budget - £8,750</u>	<u>February</u>	Collins & Darwell	Yorkshire Match Tickets	£	45.00		
		Alister Reid Ties	U20s ties x 40	£	335.00		
		ADM	Essential Kit x 35	£	3,114.25		
		ADM	Coaches Kit	£	361.30	£	3,855.55
	<u>March</u>	Hayley Rose Summer	Physio - 18/02/24	£	100.00		
		Hayley Rose Summer	Physio - 25/02/24	£	100.00		
		Hayley Rose Summer	Physio - 28/01/24	£	100.00		
		Tyldesley RUFC	U20s	£	335.60		
		Sedgley Park RUFC	U20s	£	1,138.41		
		Wigan RUFC	U20 Training	£	75.00	£	1,849.01
	<u>April</u>	RS Tyrer	Coach to Hartlepool	£	850.00	£	850.00
	<u>May</u>	Hayley Rose Summer	Physio - 05/05/24	£	100.00		
		Hayley Rose Summer	Physio - 14/04/24	£	100.00		
		Hayley Rose Summer	Physio - 19/05/24	£	100.00		
		Hayley Rose Summer	Physio - 21/04/24	£	100.00	£	400.00
					Total Spend	£	7,674.51

<u>Girls U12 Grant Funding - £2,500</u>	<u>February</u>	TryIt Rugby Academy	Yr7 Cent High, Lancaster, Vol x 27	£	945.00	£	945.00
	<u>March</u>	TryIt Rugby Academy	Yr7 Outwood Academy, W.Prk x 24	£	840.00	£	840.00
						Total Spend	£ 1,785.00
						Remaining Fund	£ 715.00

<u>Rugby United - £37,973</u>	<u>March</u>	One Voice	Transport to Bolton RFU	£	150.00	£	150.00
	<u>April</u>	TryIt Rugby Academy	Bury Church Girls to Bolton	£	2,100.00		
TryIt Rugby Academy		Mileage to Birmingham Mosque	£	78.30	£	2,178.30	
						Total Spend	£ 2,328.30
						Remaining Fund	£ 35,644.70

<u>Volunteers - £1,500</u>	<u>May</u>	Blackburn RUFC	Volunteers Meal	£	937.50	£	937.50
						Total Spend	£ 937.50
						Remaining Fund	£ 562.50

<u>Mixed Ability - £14,450</u>	<u>September</u>	Sale Sharks	Tickets for Mixed Ability Launch	£	133.00	£	133.00
	<u>November</u>	TryIt Rugby Academy	Coaching in the Community - Bury	£	280.00		
TryIt Rugby Academy		Rugby Balls with Bells	£	33.50			
TryIt Rugby Academy		Rugby Balls with Lights	£	96.00	£	409.50	
<u>January</u>	TryIt Rugby Academy	Disabled Toilets For Festival	£	200.00			
	TryIt Rugby Academy	6 Sessions for Jigsaw Charity	£	210.00			
	Coach Options Ltd	Coach to Newcastle Falcons	£	950.00			

	TryIt Rugby Academy	Equipment for Mixed Abilities Teams	£	250.00		
	TryIt Rugby Academy	Taster Sessions in the Community	£	280.00		
	TryIt Rugby Academy	Rugby Balls for Mixed Ability	£	40.00	£	1,930.00
<u>February</u>	IMAS	Introduction to Mixed Ability Rugby	£	500.00		
	TryIt Rugby Academy	10 MAR Sessions at Bridge College	£	350.00		
	TryIt Rugby Academy	8 MAR Sessions at Aldwinians	£	280.00		
	TryIt Rugby Academy	9 MAR Sessions at Castle Knights	£	315.00		
	TryIt Rugby Academy	MAR Taster Sessions x 4	£	140.00		
	TryIt Rugby Academy	10 MAR Sessions at Bridge College	£	350.00		
	ADM	T-Shirts x 45	£	297.35		
	ADM	Jacket & T-Shirt x 2	£	155.30	£	2,387.65
<u>March</u>	TryIt Rugby Academy	Aldwinians Mixed Ability	£	280.00	£	280.00
<u>April</u>	TryIt Rugby Academy	Active Tameside Delivery	£	270.00		
		Jigsaw Delivery	£	210.00		
		Castle Knights Sessions	£	280.00		
		Bridge College Sessions	£	560.00		
		Sedgley Park Mixed Ability	£	210.00	£	1,530.00
<u>May</u>	TryIt Rugby Academy	Disabled toilets for festival	£	1,500.00	£	1,500.00
			£	89,859.66		
				Total Spend	£	8,170.15
				Remaining Fund	£	6,279.85

<u>Total 2023/24 Budget - £146,954</u>				Total Spend	£	89,859.66
				Total Budget Remaining	£	57,094.34

<u>General Reserve</u>	<u>July</u>	MAD Refs	Referee Recruitment Grant 2022/23	£	1,135.00	
		MAD Refs	Supply Of Refs 22/23	£	360.00	

