

LANCASHIRE COUNTY RUGBY FOOTBALL UNION

Minutes of the Board Meeting

Monday 3rd March 2025

Present: Mr D Clarke in the Chair, & Messrs, J.T. Hughes, G.A. Burns, H. Hughes, P. Deakin & M. Downs.

In Attendance: Messrs B.H. Stott, A. Soutar & D. Westhead.

Apologies: Messrs B. Hurst, C.A. Baker & K Bennetta.

CB Relationship Managers Report.

A. Soutar

1. Schools Rugby Managers – There are currently 4 covering Lancashire with a potential of a 5th to be added next season covering the East Lancashire area. The choice of this location is data driven from the RFU Insights team. DC questioned who would be covering the Ormskirk to Warrington area.
2. AS to meet Bob Wilkinson (Schools Liason) on 4th March to discuss work of the Schools Rugby Managers.
3. D. Westhead has 50 "T1 Flat Packs" of which 16 can be used for Clubs. PD confirmed we have £4k to support Adult Clubs in their T1 offering.

D. Westhead

4. Impact 25 – 14% up on last season so going well. School delivery has started with clubs in the Manchester and Fylde clusters working, a few concerns with Liverpool clubs which is slower.
5. T1 Packs – Clubs to provide sessions and sign up for Spring / Summer events. 2 off events at clubs in Manchester and Liverpool to introduce "Acquaint" sessions.
6. Northern Girls Network (NGN) - James Wright and John Foster had met. The NGN had grown very large. Just over 50% of girls attending are registered which will be looked at to improve. These registrations are needed across all age groups.
7. Chorley – DW asked if anyone had an update on Chorley. DC had spoken to the a few times, they had dropped out of the leagues but were hoping to rebuild.

Minutes of the last meeting.

The minutes of the Board meeting held on Monday 10th February 2025, (previously circulated) were accepted and signed per procuracionem as a correct record.

Matters arising.

There were no matters arising.

Questions to Written Reports

Finance

PD had provided a report – Appendix 1.

1. Cash in bank is in a healthy position. A payment is still outstanding to MADREFS.
2. Potential to fund an U23s Tournament from the Player Retention funds.
3. A commitment to cover costs of T1 packs for Clubs as well as £250-£500 grants for clubs to launch T1.
4. £20k still remains in the Rugby United fund to be allocated.

Discipline

BHS Reported:-

1. There have now been 198 disciplinary issues this season which will definitely be an increase on last season. In the last 7 days there 6 cases of match official abuse.
2. Clubs will be advised of a new process to deal with match official abuse. The club will be given a formal CB warning if it reoccurs again within two seasons they will be sanctioned with points against the 1st XV.
3. BHS does not feel that the 20 minute red card system should come into the community game as referees have enough to contend with at that level without the help of assistant referees.
4. BHS will present this new process to deal with match official abuse at the upcoming county general meeting.

RFU

DC Reported:-

1. There had been a council meeting during February.
2. DC had asked a bujalski about how to submit proxy votes for the upcoming special general meeting of the RFU he was to respond.
3. All their items within the council meeting were deemed confidential.
4. There was discussion on how the CB would vote on the two resolutions at the upcoming are a few special general meeting. Directors who were present at the board meeting voted

unanimously to support bill Sweeney against the SGM resolution calling for his removal. There was also a unanimous vote to support the second resolution regarding the new governance process.

5. HH - felt that many club administrators were out of touch with what the players within the game and their clubs wanted.

At this point BHS left the meeting

6. PD - The new regional bodies we're progressing slowly and should be in place by July.

Mens & Boys Rugby.

HH Reported

1. Pete Taylor had confirmed that there were lots of development courses planned for over the closed season during the summer.
2. Under 17s Manager - four applications have been received for the post so far.
3. Under 20s - the Northumberland game would be played at panic the Ladies XV will be playing the same day at Morpeth.
4. Electronic match cards for county games will be used going forwards. There had been some technical issues trialling this with the under 20s that need to be resolved based on eligibility of players.

Womens and Girls.

1. Trials have been announced for the Senior Women's XV squad.

Website.

1. MD reported on a virtual meeting that had been held with members of the board and Jonathan Conn, the IT director from the RFU along with two representatives from the first sport. This was to discuss the possibility of using first GMS as a background for a County website. Lancashire will potentially be the first to use this process. The county will provide a website map that we feel would be most suitable. The RFU and First Sport will respond once received.

Cluster Meetings.

1. MD and PD had arranged 5 club cluster meetings with chairman and secretaries. The coasters were based on league level and not geographical location as this was felt that clubs would have more in common to discuss. The two main agenda points for the cluster

meetings were the expansion of T1 rugby and the formation of the new regional bodies.
There would also be scope for open discussion to listen to clubs needs.

Correspondence.

There was none appertaining to this meeting.

New Members.

There were no new member applications.

50:50 Draw


<u>Mar 25</u>	Value
PE Hughes	£39.00
H Henderson	£6.50
M Downs	£6.50
P Hanson	£6.50
R Brookes	£6.50

Date of next meeting.

Next Meeting: 6:30 pm on Monday 7th April 2025 by Teams.

Any other business.

Meeting ended at 7:50pm



Chairman
pp

Date: 8th April 2025

Lancashire County RFU Spend and Funding Report 2024/25

<u>Funding</u>	<u>Month</u>	<u>Supplier</u>	<u>Description</u>	<u>Spend (Net Of VAT)</u>	<u>Monthly Spend</u>
<u>PFR Core Funding - £28,530</u>	<u>July</u>	Preston City Council	Annual Small Lottery Fee	£ 20.00	
		Catherine Ryan	Accounts Admin	£ 100.00	
		Acorn Wellbeing	Councilling	£ 200.00	£ 320.00
	<u>August</u>	Disciplinary	2 Meeting Rooms	£ 246.00	
		Acorn Wellbeing	Councilling	£ 40.00	
		John O'Ryan	Expenses	£ 281.70	
		Disciplinary	Printer Cartridges & Stationery	£ 42.83	£ 610.53
	<u>September</u>	Thoughtful Creative	Lancs Logo Redesign	£ 600.00	
		Disciplinary	Zoom Software	£ 144.90	
		Disciplinary	Meeting Room for Age Grade	£ 125.00	
		Disciplinary	Printer Cartridges & Stationery	£ 28.56	
		Disciplinary	Meeting Room	£ 125.00	
		Catherine Ryan	Accounts Admin	£ 180.00	
		Acorn Wellbeing	Councilling	£ 320.00	
		Canva	Lancs Women Subscription	£ 100.00	
		Alexander Hough	Storage July	£ 100.00	
		Alexander Hough	Storage August	£ 100.00	
		Alexander Hough	Storage September	£ 100.00	
		Alexander Hough	Storage October	£ 100.00	£ 2,023.46
	<u>October</u>	Bigwave	Hosting Service - Starter Package	£ 229.00	
		ADM Leisurewear	Polo Shirts Lancs Youth Committee	£ 137.60	£ 366.60
	<u>November</u>	Partners & Limited	YTD Trustee Liability Insurance	£ 256.07	
		TryIt Rugby	St Winifreds - Wigan	£ 210.00	

	Disciplinary	Meeting Room	£	125.00		
	Hands On	Sage Subscription	£	84.00		
	Catherine Ryan	Accounts Admin	£	200.00		
	Acorn Wellbeing	Counselling	£	120.00		
	LSH RUFC	Community Board Meeting	£	60.00		
	Wigan RUFC	Lancs Royals Trial	£	115.00		
	ADM Leisurewear	Sweater & Shirt D.Clark	£	103.00		
	Alexander Hough	Storage	£	100.00		
	J Whitmore Rehab	Open Age Trial	£	120.15		
	Hands On	13 x MS 365 Licenses	£	76.44		
	Alister Reid Ties	Ties x 72	£	498.50	£	2,068.16
<u>December</u>	TryIt Rugby	Phillips High School	£	420.00		
	TryIt Rugby	Lowton Infant & Junior	£	420.00		
	Hands On Computing	Sage 50	£	84.00		
	Hands On Computing	MS 365	£	76.44		
	The College Of Rugby	Coching Support for PE Teachers	£	240.00		
	Alexander Hough	Storage	£	100.00	£	1,340.44
<u>January</u>	Hands On	Sage 50	£	84.00		
	Hands On	MS 365	£	76.44		
	Catherine Briers	Accounts Admin	£	270.00		
	Acorn Wellbeing	Counselling	£	160.00	£	590.44
<u>February</u>	Alexander Hough	Storage Jan	£	100.00		
		Storage Feb	£	100.00	£	200.00
				Total Spend	£	7,519.63
				Remaining Fund	£	21,010.37

Player Retention Funding £8,000

Total Spend	£	-
Remaining Fund	£	8,000.00

Referee Recruitment Funding £4,000

Total Spend	£	-
Remaining Fund	£	4,000.00

Girls DPP Funding £10,000

<u>September</u>	ADM Leisurewear	2 x Rugby Playing Kits	£	968.00		
	ADM Leisurewear	Training Equipment	£	413.75		
	ADM Leisurewear	Coaches Kit	£	750.90	£	2,132.65
<u>October</u>	ADM Leisurewear	Coaches Kit	£	295.00	£	295.00
<u>November</u>	ADM Leisurewear	Various Kit	£	2,739.05		
	ADM Leisurewear	Various Kit	£	100.45	£	2,839.50
<u>December</u>	ADS Marquees	Marquee and Furnishings	£	1,380.00	£	1,380.00
<u>January</u>	Ethan Brazen	Physio	£	297.00	£	297.00
<u>February</u>	Niamh O'Neill	Physio	£	181.50	£	181.50
		Total Spend			£	7,125.65
		Players Contribution			£	1,710.00
		Remaining Fund			£	4,584.35

U23s Funding - £2,000

				Total Spend	£	-
				Remaining Fund	£	2,000.00

Boys U17 & 18 CB Rep Funding - £5,900	<u>November</u>	ADM Leisurewear	Essential Kit	£	1,903.50	
		ADM Leisurewear	Various Kit	£	293.75	£ 2,197.25
	<u>December</u>	J Whitmore	Physio	£	31.85	
		J Whitmore	Physio	£	283.73	
		Marks With Splendor	Post Match Meals	£	650.00	
		SMC Coaches	Coach to Doncaster - Match Off	£	1,195.00	£ 2,160.58
	<u>January</u>	J Whitmore Rehab	Physio	£	125.00	
		J Whitmore Rehab	Physio	£	275.21	
		J Whitmore Rehab	Physio	£	130.00	£ 530.21
					Total Spend	£ 4,888.04
					Players Contribution	£ 1,310.00
					Remaining Fund	£ 2,321.96

Girls U18 CB Rep Funding - £2,000	November	Coach Options Ltd	Coach to Whitley Bay	£	1,050.00		
		ADM Leisurewear	Essential Kit *	£	1,629.80	£	2,679.80
	December	ADM Leisurewear	Coaches Kit	£	183.76	£	183.76
	February	ADM Leisurewear	Misc Equipment & Bibs	£	454.75		
		ADM Leisurewear	Coaches Kit	£	663.00	£	1,117.75
					Total Spend	£	3,981.31
					Players Contribution	£	1,035.00
					Remaining Fund	-£	946.31

<u>U20s CB Rep Funding - £8,660</u>	<u>January</u>	Hayley Rose Summer	Physio	£	100.00	
<u>Including £2,500 RFU Funding</u>		Hayley Rose Summer	Physio	£	100.00	

	ADM Leisurewear	Stakk Kit	£	448.75		
	ADM Leisurewear	Trial Shirts	£	1,100.00	£	1,748.75
<u>February</u>	Hayley Rose Summer	Pitch Side Aid	£	100.00		
	ADM Leisurewear	Essential Kit	£	2,902.65		
	ADM Leisurewear	Other Kit	£	88.50	£	3,091.15
				Total Spend	£	4,839.90
**Further funds to be allocated from reserves				Remaining Fund	£	3,820.10

<u>Senior Mens CB Rep Funding - £10,945</u>		
<u>Including £3,000 RFU Funding</u>		
	Total Spend	£ -
**Further funds to be allocated from reserves	Remaining Fund	£ 10,945.00

<u>Rugby United - £40,785</u>	<u>August</u>	TryIt Rugby	Bolton St Catherines	£	350.00	£	350.00
	<u>September</u>	TryIt Rugby	Equipment for Rugby United Drive	£	943.00		
		Blackburn RUFC	Coaching at One Voice	£	1,410.00	£	2,353.00
	<u>October</u>	Blackburn RUFC	Coaching at One Voice	£	90.00	£	90.00
	<u>November</u>	TryIt Rugby	Rugby United Drop - Bolton	£	700.00		
		TryIt Rugby	Rugby United Drop - Trafford	£	1,800.00		
		TryIt Rugby	Rugby United - Expenses	£	162.00		
		TryIt Rugby	Sessions at TMV	£	980.00		
		TryIt Rugby	Sessions at Claypool School	£	420.00		
		TryIt Rugby	Sessions at Chorlton High School	£	2,520.00		
		TryIt Rugby	Sessions at Bolton School Girls	£	1,820.00	£	8,402.00
	<u>December</u>	TryIt Rugby	Sessions at Bolton RUFC	£	630.00		
		TryIt Rugby	Sessions st Chotrlton High	£	980.00	£	1,610.00
	<u>February</u>	TryIt Rugby	Yr 7&8s Girls Festival	£	210.00		
		TryIt Rugby	Sessions for Bolton Schools Girls	£	280.00	£	490.00
					Total Spend	£	12,805.00
					Remaining Fund	£	25,168.00

<u>Volunteers - £1,500</u>						£	-
					Total Spend	£	-
					Remaining Fund	£	1,500.00

<u>Mixed Ability - £3,710</u>	<u>July</u>	TryIt Rugby	Bridge College x 28	£	980.00		
--------------------------------------	--------------------	-------------	---------------------	---	--------	--	--

	Bolton Rugby	Mixed Ability Sessions x 12	£	540.00	£	1,520.00
<u>August</u>	TryIt Rugby	Active Tameside	£	210.00		
	IMAS	Training Session	£	500.00		
	IMAS	MA Rugby Accreditation	£	500.00		
	TryIt Rugby	Castle Knights x 6	£	210.00	£	1,420.00
<u>September</u>	TryIt Rugby	Sessions at Jigsaw	£	140.00	£	140.00
<u>October</u>	TryIt Rugby	Sessions at Jigsaw	£	140.00		
	TryIt Rugby	Rugby United Delivery	£	490.00	£	630.00
<u>November</u>	Bolton RUFC	Mixed Abilities Sessions	£	360.00	£	360.00
			Total Spend		£	4,070.00
			Remaining Fund		-£	360.00

<u>Total 2024/25 Budget - £136,490</u>	Total Spend	£	44,156.68
	Total Budget Remaining	£	92,333.32

